

**TAMIL NADU GENERATION AND DISTRIBUTION CORPORATION LIMITED**

**VIGILANCE CELL,  
144, ANNA SALAI,  
CHENNAI-2.**

Memo.No.18940/B10/B101/2022-1, dated: 26.12.2022

Sub: TANGEDCO – Disciplinary Proceeding initiated and Transfer suggested against employees of the Board based on the report of DVAC and Vigilance Cell – Communications - Instructions – Reiterated.

- Ref: i. V.C Memo No.28628/SS1/83-1, dt:7-11-1983.  
ii. V.C Memo No.42456 /SS1/88-2, dt:10-1-1989.  
iii. V.C Memo.No.21019/VC-7/95-6 (SB) dt 7.12.1995.  
iv. V.C Memo No.51642/VC2/97-4, dt:12-3-1998.

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In the Board's Memo (i) to (iv) cited, instructions were issued and reiterated to all the Disciplinary authorities to the effect that in all communications to the delinquent employee, the name of the Officer and the agency which enquired into the irregularity should not be mentioned.

2. Of late, it is observed that in the communications i.e., Transfer order, Charge memo etc., to a delinquent employee, the name of the Office and the agency which enquired into the irregularity is mentioned.

3. The instructions issued in the references cited are once again reiterated and all the Disciplinary Authorities are hereby directed to follow the above instructions very scrupulously and not to mention the name of the Officer/agency in the Transfer order, Charge Memo etc., Further, it should be ensured that (a) the recommendations of Vigilance Cell, b) the Preliminary enquiry report and c) all other communications from the Vigilance Cell do not form part of the records of the Disciplinary Proceedings and communications issued to the delinquent employees. Such records neither should be issued to the delinquent employees nor should they be disclosed in any form to any forum, court etc., and to other individuals.

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4. Copies of orders marked to Vigilance Cell, are to be sent as NOO (not on original) so that confidentiality and objectivity are maintained.
5. Receipt of this Memorandum shall be acknowledged.

**D.KALPANA NAYAK**  
**INSPECTOR GENERAL OF POLICE/VIGILANCE**

To

The Secretary/TANGEDCO/Chennai-2.  
The Chief Engineer/Personnel/Chennai-2.  
All Chief Engineers.  
All Chief Financial Controllers/Chennai-2.  
The Chief Internal Audit Officer/Audit Branch/Chennai-2.  
All Superintending Engineers.

**Copy to:-**

The Chairman cum Managing Director's Table, TANGEDCO.  
The Inspector General of Police/Vigilance's Table, TANGEDCO.  
All Directors/TANGEDCO & TANTRANSCO.  
The Legal Advisor/TANGEDCO.  
All Branches at Head Quarters/Chennai.  
The Deputy Secretary/Vigilance.  
All Vigilance Officers.  
The Under Secretary/Vigilance-I, II, III and DV&AC.  
All Sections/Vigilance Cell/Chennai.  
Instruction Register.

**TRUE COPY//FORWARDED//BY ORDER**

*207. 27/11/22*  
**SECTION OFFICER**